

PROJECT STATUS REPORT

for the Community Preservation Committee

Project Name: **Gerow Recreation Area Improvements**

Project Number: **2-18, 2-19**

Date: **May 10, 2024**

X Interim Status Report

Final Status Report*

1. What percentage of the project has been completed? Approximately 80%
2. Describe work completed to date:
 - Park graded to finish grades with utilities and drainage completed.
 - Landscaping including trees, shrubs, grasses and other managed vegetation (several plantings did not survive and will be replaced under warranty).
 - Walking paths consisting of asphalt, chip seal and other hard packed surfaces completed.
 - Paving of driveway and parking and installation of traffic signs.
 - Restroom building, septic system and pavilion structure.
 - Hardscaping at the approaches to restrooms and pavilion includes paver patio, stone walls and stairs completed.
3. What key project milestones have been reached?

Park Work (Ch. 30)
Major sitework including landscaping, hardscaping, driveway, parking and walking paths.

Building work (Ch. 149)
The restroom building and septic system are 100% complete and ready for the certificate of occupancy upon completion of parking lot striping – estimated to be completed by May 17th.
4. Expenditure Report:
 - a. What is the date your project began or will begin spending CPC funds? 08/2021
 - b. Attach a detailed Expenditure Report.
 - c. In a brief narrative, account for the amount of CPC funds expended to date:

The project manager plans to follow up with a comprehensive expenditure report in June. The report is under development as the project team navigates the Town's new financial system.
5. Describe remaining work and projected timeline:

Remaining work includes resetting of settled pavilion floor pavers, finish grading around pavilion, replanting dead vegetation, supplying and installation of furnishings – benches and kiosk, striping of parking lot and continued monitoring of invasive vegetation.

Work will continue this spring and summer.
6. Describe your outreach efforts.

Regular updates to Town Manager/Select Board. Provide responses to inquiries from residents.
7. What is the expected project completion date?
 - a. Final Completion of remaining site work and punch list items including pavilion floor by Summer 2024.

Name of person who completed this form: **Russell Karlstad, Facility Manager** TOC Date: **05/10/2024**

Contact Information /Email Address: **rkarlstad@concordma.gov**

*For Final Status Reports, please include representative Before, During and After Photographs of your project, if applicable.