

# PROJECT STATUS REPORT for the Community Preservation Committee

Project Name: Hillcrest Conservation Land Steps Replacement Project Number: 06-FY25

Date: May 13, 2025 X Interim Status Report  Final Status Report\*

1. **What percentage of the project has been completed?** 5%

2. **Describe work completed to date:**

Request for quote has been drafted but not yet issued.

3. **What key project milestones have been reached?**

N/A

4. **Expenditure Report:**

a. **What is the date your project began or will begin spending CPC funds?** June 2026

b. **Attach a detailed Expenditure Report.**

c. **In a brief narrative, account for the amount of CPC funds expended to date:**

5. **Describe remaining work and projected timeline:**

Issue an RFQ to secure a contractor to perform survey, design and construction cost estimating services for replacement of the stairs used to access Hillcrest Conservation Land.

6. **Describe your outreach efforts.** Trails Committee, NRC, and Conservation Coffee updates

7. **What is the expected project completion date?** December, 2026

Name of person who completed this form: Bert Comins Date: 5/15/2025

Contact Information /Email Address: Natural Resources Director dkaye@concordma.gov

\*For Final Status Reports, please include representative Before, During and After Photographs of your project, if applicable.