

Exhibit B
PROJECT STATUS REPORT
for the Community Preservation Committee

Project Name: Bruce Freeman Rail Trail

Project Number: 8-21 Status Report Date: August 19, 2025

Project Award Date: May 2022 Project Completion Deadline (30 months after award): November 2024

XX Interim Status Report. *The awardee shall submit an Interim Status Report twice per year in April and October, or on such other schedule as requested by the CPC. The CPC may request a site visit and/or copies of any completed studies or materials for its files.*

Final Status Report. *Once the Project is complete, the awardee must submit a Final Report to the CPC. The Final Report shall include narratives; a detailed expenditures report; before, during, and after photographs; and any other defined conditions specific to the Project established by the CPC. In the narratives, please describe the Project in its entirety, from start to finish.*

XX Extension Request. *If the awardee anticipates the CPA-funded portion of the Project will extend beyond the thirty (30) month grant period, then prior to the end of such period, an extension request must be submitted in writing to the CPC for consideration. If an extension request with an accompanying explanation for such request is not timely received, the CPC may decide to return any remaining unexpended funds to the General CPA fund. Please provide a detailed justified Extension Request for consideration by the CPC under item 6 below.*

1. Brief Project Summary (one paragraph from application describing the Project goals, scope and budget):

The Town of Concord received \$30,000 in CPA funds to provide desired enhancements including a connection to the prison cemetery, additional landscaping, screening, benches, signage, and other amenities to enrich and enhance the visitor experience along the Bruce Freeman Rail Trail.

2. What is the date your Project began or will begin spending the CPC funds? January 2024

3. What is the expected Project completion date? August 1, 2026

4. What percentage of the Project has been completed to date? 20%

5. Describe work completed to date and key Project milestones that have been reached: The Town had a detailed survey of the area for the BFRT Prison Cemetery Contemplative Space done and the consultant completed the conceptual plans and the design development plans, which were reviewed and approved by the Select Board. A contract with the design consultant has been executed for the development of the scope of services for the issuance of the Request For Quotes for construction. The design consultant will also act as the Town's construction monitor once construction begins.

6. Describe the remaining work on the Project and projected timeline it will be complete: The remaining work includes finalizing the construction scope of work, issuance of the RFQ for to hire a construction contractor and begin the construction. The timeline is to have the scope of work and the RFQ issued by September 30, 2025 and construction completed by December 15, 2025. This project and the coordination with the Concord Prison Outreach was being completely handled by the DPLM Director, who retired in 2023. At that time, existing Town staff could not take on the project. The Town Planner is now able to

complete the project and an extension to use the funds is being requested. The goal is to have the construction of the project completed by December 15, 2025. However, until the RFQ is issued and quotes are received from contractors, it is not known whether that timeframe can be achieved. For that reason, a time extension to August 1, 2026 is being requested.

7. Expenditure Report:

a. Attach a detailed Expenditure Report to this Project Status Report

b. Account for the amount of CPC funds expended to date with a brief narrative

\$2,500 – Detailed site survey

\$8,000 – Development of conceptual designs and design development plans

\$5,500 – Development of construction scope of work and consultant construction management services

c. Account for any remaining unexpended funds: \$14,000 for construction contractor

8. Describe your outreach efforts: No outreach was required to do the Cemetery Space survey, and the Cemetery Space conceptual design and design development plans were presented at a Select Board public meeting.

9. Additional comments or explanation for the CPC to consider.

Name of person who completed this Report: Elizabeth Hughes, Town Planner Date: August 18, 2025

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