

Exhibit B
PROJECT STATUS REPORT
for the Community Preservation Committee

Project Name: Bruce Freeman Rail Trail

Project Number: 03-FY24 Status Report Date: August 19, 2025

Project Award Date: June 2023 Project Completion Deadline (30 months after award): December 2025

XX Interim Status Report. *The awardee shall submit an Interim Status Report twice per year in April and October, or on such other schedule as requested by the CPC. The CPC may request a site visit and/or copies of any completed studies or materials for its files.*

Final Status Report. *Once the Project is complete, the awardee must submit a Final Report to the CPC. The Final Report shall include narratives; a detailed expenditures report; before, during, and after photographs; and any other defined conditions specific to the Project established by the CPC. In the narratives, please describe the Project in its entirety, from start to finish.*

XX Extension Request. *If the awardee anticipates the CPA-funded portion of the Project will extend beyond the thirty (30) month grant period, then prior to the end of such period, an extension request must be submitted in writing to the CPC for consideration. If an extension request with an accompanying explanation for such request is not timely received, the CPC may decide to return any remaining unexpended funds to the General CPA fund. Please provide a detailed justified Extension Request for consideration by the CPC under item 6 below.*

1. Brief Project Summary (one paragraph from application describing the Project goals, scope and budget):

The Town of Concord received \$50,000 in CPA funds to provide additional amenities to enrich and enhance the user experience of the Bruce Freeman Rail Trail, such as safety improvements at Junction Park, interpretive/contemplative improvements adjacent to the Concord Prison Cemetery site on the BFRT right of way and additional plantings and signage along the trail (such as perennial plantings at the Powder Road switchback access).

2. What is the date your Project began or will begin spending the CPC funds? October/November 2025

3. What is the expected Project completion date? December 15, 2025 to August 1, 2026

4. What percentage of the Project has been completed to date? 0%

5. Describe work completed to date and key Project milestones that have been reached: The funds under this CPA application will be used to pay the contractor for the construction of the BFRT Prison Cemetery Contemplative Space. Funding from previous CPA grants have been used for a detailed survey of the area for the Contemplative Space, the completion of the conceptual plans and the design development plans, fabrication of the seating bench and interpretive panel, and execution of a contract with the design consultant for the development of the scope of services for the issuance of the Request For Quotes for construction. The design consultant will also act as the Town's construction monitor once construction begins.

6. Describe the remaining work on the Project and projected timeline it will be complete: The funds allocated under 03-FY24 will be used to hire a contractor to do the necessary earth work to create the seating area, construction of a small boulder retaining wall and install the bench and interpretive panel. This project and the coordination with the Concord Prison Outreach was being completely handled by the DPLM Director, who retired in 2023. At that time, it was thought that the CPO would hire the contractor to construct the project. However, in 2024 it was determined that because the project was on State land, under the control by the Town for maintenance, procurement laws require the Town to take on the construction project. At that time, existing Town staff could not take on the project. The Town Planner is now able to complete the project and an extension to use the funds is being requested. The goal is to have the construction of the project completed by December 15, 2025. However, until the RFQ is issued and quotes are received from contractors, it is not known whether that timeframe can be achieved. For that reason, a time extension to August 1, 2026 is being requested.

7. Expenditure Report:

- a. **Attach a detailed Expenditure Report to this Project Status Report**
- b. **Account for the amount of CPC funds expended to date with a brief narrative**
- c. **Account for any remaining unexpended funds:** \$50,000 for construction

8. Describe your outreach efforts: .

9. Additional comments or explanation for the CPC to consider.

Name of person who completed this Report: Elizabeth Hughes, Town Planner Date: August 18, 2025

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