

**Exhibit B**  
**PROJECT STATUS REPORT**  
**for the Community Preservation Committee**

Project Name: Old Rifle Range Survey and Permitting

Project Number: #11-20 Status Report Date: 10/7/25

Project Award Date: 7/1/2021 Project Completion Deadline (30 months after award): 1/1/2024

**Interim Status Report.** *The awardee shall submit an Interim Status Report twice per year in April and October, or on such other schedule as requested by the CPC. The CPC may request a site visit and/or copies of any completed studies or materials for its files.*

**Final Status Report.** *Once the Project is complete, the awardee must submit a Final Report to the CPC. The Final Report shall include narratives; a detailed expenditures report; before, during, and after photographs; and any other defined conditions specific to the Project established by the CPC. In the narratives, please describe the Project in its entirety, from start to finish.*

**Extension Request.** *If the awardee anticipates the CPA-funded portion of the Project will extend beyond the thirty (30) month grant period, then prior to the end of such period, an extension request must be submitted in writing to the CPC for consideration. If an extension request with an accompanying explanation for such request is not timely received, the CPC may decide to return any remaining unexpended funds to the General CPA fund. Please provide a detailed justified Extension Request for consideration by the CPC under item 6 below.*

**1. Brief Project Summary (one paragraph from application describing the Project goals, scope and budget):**

The Town of Concord – Natural Resources Division received CPA funding in the amount of \$34,500 for survey, design, and permitting services to improve a 0.25-mile section of the main trail through the Old Rifle Range that is seasonally impassable due to its very narrow width at the edge of a steep hill.

**2. What is the date your Project began or will begin spending the CPC funds?** November 2025

**3. What is the expected Project completion date?** June 2026

**4. What percentage of the Project has been completed to date?** 10

**5. Describe work completed to date and key Project milestones that have been reached:** The RFQ for survey, design, and permitting has been issued and a contractor selected. A contract has been developed and vetted by the Town and is awaiting signatures. Division staff have flagged the wetland resource areas within the project limits.

**6. Describe the remaining work on the Project and projected timeline it will be complete:** Remaining work consists of a preparing a topographic survey of the trail route, site survey, geotechnical investigations of the project area soils, and preparation of an existing conditions plan and construction documents. All work is expected to be complete by June 2026.

**7. Expenditure Report:**

a. **Attach a detailed Expenditure Report to this Project Status Report** N/A

b. **Account for the amount of CPC funds expended to date with a brief narrative** N/A

**c. Account for any remaining unexpended funds N/A**

**8. Describe your outreach efforts:** Trails Committee, NRC, and Conservation Coffee updates

**9. Additional comments or explanation for the CPC to consider.** With the departure of the Assistant Natural Resources Director in June 2025, and the absence of the Land Manager between May and September 2025, several Division priorities, including this project, were put on hold due to the need to provide essential wetland permitting services required by statutory timeframes.

Name of person who completed this Report: Delia Kaye Date: 10/7/2025

Contact Information /Email Address: Natural Resources Director, dkaye@concordma.gov